

PID 64/63  
23 Apr 1963

MEMORANDUM TO: Assistant for Operations, NPIC  
FROM: Chief, CIA/PID(NPIC)  
SUBJECT: Recommended Changes in MCI Reporting  
Procedures

1. Although this division is not in accord with current MCI format and content, there are certain areas within the current procedures where improvements can be made. Among these the following are recommended:

- A. Thorough briefings to all personnel assigned to an MCI should be made prior to the start of all MCI's.
- B. Review current target lists and remove insignificant targets that are appearing mission after mission.
- C. Consolidate all write-ups of a target so that there will be one comprehensive, up-to-date write-up.
- D. Retain write-ups of highest priority COMOR targets included in OAK readout and repeat in MCI without re-doing.
- E. Develop area specialists who can be assigned to the same geographic area from one MCI to the next.
- F. Limit the amount of description of a target to a bare minimum. Perhaps the UNIFILE procedure of 100 words or less has some merit.
- G. Place more targets into 900 category if they can not be eliminated altogether. Such targets as SAM sites might be placed in this category.
- H. Develop a method to make quick comparisons with past coverage. System of film clips used in OAK reporting is one possibility.

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